

ÇELEBİ HAVA SERVİSİ ANONİM ŞİRKETİ

RELEVANT PERSON APPLICATION FORM

1. Application Method

Pursuant to Article 13 of the Personal Data Protection Law No. 6698 ('PDPL') to **Çelebi Hava Servisi Anonim Şirketi ('Company')** and Article 5 of the Communiqué on the Procedures and Principles of Application to the Data Controller, you may submit your requests within the scope of your rights listed in Article 11 of the PDPL by one of the methods listed below **with this form**:

	APPLICATION METHOD	ADDRESS FOR APPLICATION	INFORMATION TO BE SPECIFIED IN THE APPLICATION
Written Application	Application in person with wet signature (application made in person with a document certifying your identity) or application through a notary public	Tayakadın Mah. Nuri Demirag Cad. No: 39 Arnavutkoy / İstanbul	'Information Request within the scope of the Personal Data Protection Law' will be written on the envelope /notification.
Via Registered Electronic Mail (KEP)	Via registered electronic mail (KEP)	celebihavaservisi@hs01.kep.tr	'Information Request within the scope of the Personal Data Protection Law' will be written in the subject section of the e-mail.
Application with the Electronic Mail Address Registered in Our System	Şirketimizin sisteminde kayıtlı bulunan elektronik posta adresiniz kullanılmak suretiyle	info.tr@celebiaviation.com	'Information Request within the scope of the Personal Data Protection Law' will be written in the subject section of the e-mail.
Application by Electronic Mail Address Not Registered in Our System	By using your e-mail address that is not in our Company's system, including mobile signature/e-signature	info.tr@celebiaviation.com	'Information Request within the scope of the Personal Data Protection Law' will be written in the subject section of the e-mail.

Pursuant to paragraph 2 of Article 13 of the PDPL, your applications submitted to our Company will be finalised free of charge as soon as possible and within thirty days at the latest, depending on the nature of the request; however, if the transaction requires an additional cost, you may be charged a fee according to the tariff to be determined by the Personal Data Protection Board. As the data controller, we may accept your request or reject it by explaining the reason and notify our response in writing or electronically. If your request in your application is accepted, our Company will fulfil the requirement. If your application is caused by an error of our Company as the data controller and a fee has been charged for your application, it will be refunded to you.

2. Your Identity and Contact Details

Please fill in the fields below so that we can contact you regarding your application and verify your identity.

Name	:
Surname	:
TR ID Number Passport Number or Identity Number for Citizens of Other Countries	:
Contact Address for Notification	:
Phone Number	:
E-Mail	:

3. Your Relation with our Company

Please indicate your relation with our Company.

☐ I am a customer	☐ I am a former employee <i>Years I Worked :</i>	☐ I am an employee
☐ I Made a Job Application / Shared <i>CV Date :</i>	☐ I am a business partner	☐ Other
If any, the department you are in contact with within our Company and the subject: Department: Subject:		

4. Subject of Request

Please describe your request regarding your personal data in detail below and attach the information and documents related to your request, if any, to your application.

5. Method of Notification of Response

Please select the method by which you will be notified of our response to your application:

- ☐ I want it sent to my address.
- ☐ I want it sent to my e-mail address. (We will be able to respond to you more quickly if you choose the e-mail method).
- ☐ I would like to receive it by hand.

(In case the response to your application is received by proxy, a notarised power of attorney or authorisation document must be submitted to our Company).

This application form has been prepared in order to determine your relation with our Company, to determine your personal data processed by our Company, if any, and to respond to your application accurately and within the legal period. Our Company reserves the right to request additional documents and information (copy of identity card or driver's licence etc.) for identification and authorisation in order to eliminate legal risks that may arise from unlawful and unfair data sharing and especially to ensure the security of your personal data. In the event that the information regarding your requests submitted within the scope of the form is not correct and up-to-date or an unauthorised application is made, our Company does not accept any responsibility for the requests arising from such incorrect information or unauthorised application.

Relevant Person Making Application

Name Surname :

Application Date :

Signature :